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No Change in Class:

Declared

Class Changed to: 15 S C 88

Next Review Date: \_\_\_\_\_

Auth.: HR 70-3

Date: 12-13-78 By: 25

PP-6

75-3427

22 DEC 1955

AGL  
Noted  
12/27

MEMORANDUM FOR: Director of Security

SUBJECT : Promotion of [REDACTED]

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ILLEGIB

1. In accordance with your several recommendations for subject's promotion to grade GS-14, you are advised that it is possible to effect this action as of 1 January 1956 under the following conditions:

a. On 29 November 1955 the DCI approved our recommended policy for a revised promotion plan. The policy is in process of implementation and will be published as early as possible. It will provide, in substance:

(1) That heads of Career Services may, by competitive evaluation, select an individual for promotion to one grade level above that of the position occupied;

(2) That the authorized number of grades at each level may not exceed the total for the Career Service as established by regular position evaluation action.

b. Your evaluation of subject's qualifications for advancement to grade GS-14 have been and are now shared by this Office. The fact that he has not been promoted long before this time is the direct result of lack of a suitable position at the higher grade to which you could recommend his reassignment and promotion.

c. The grade level of subject's present position has been firmly established by repeated reviews as GS-13. We see no possibility of raising the grade level based upon presently assigned duties. This will result, under the new promotion policy, in your being denied the opportunity to promote one other GS-13 to GS-14 even though the position is properly allocated to GS-14, assuming you have exhausted all but one of your authorization of GS-14's as mentioned in a.(2) above.

2. It is regretted that this Office has been unable to grant your past promotion requests for this deserving individual. We assume,

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in view of your strong convictions in his case, that you are prepared to adjust your other actions of your Career Service to accommodate this action.

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*[Signature]*  
Harrison G. Reynolds  
Director of Personnel

Request promotion under new policy as indicated above.

**SIGNED**  
Sherfield Edwards  
Director of Security

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